

Alaska Vendors Association

Board of Directors Meeting - AGENDA

December 8, 2016 - Thursday 7:00pm

Location: 3462 Strawberry Road, Anchorage, Ak 99502

Call to Order: 7:00PM

❖ **AVA BOD Present:**

Ed Cullinane, Larry Imm, TJ Kelly, Pat Perry, Joann Markson, Aurora, Jamie Allen (by phone)

❖ **Others Present**

Vivian Walters

Approval of Minutes: AVA Annual Meeting 9/6/16

No minutes from Annual Meeting 9/6/16. Only member comments.

Treasurer's Report: Pat Perry

❖ **Bank Account Review**

➤ Balance: \$5,475.57

Expenses: \$360 to web designer
\$220 to post office

❖ **New Memberships & Renewals**

2016 - 74 paid memberships

25 new memberships

❖ **Need AVA BOD member to compare the last year Membership with 2016 and email all non-renewed members with attached membership form.**

- 2016: 74 Members

- 2015: 92 Members

25 New Members

❖ **Look at changes to bank account signers - review**

Current Signers: Ed, Pat, Jamie

Will talk more about signers after revisions are made on the Board

❖ **Other Treasury Business (Herdsman Award) and other expenses**

➤ Kenai \$200 Alaska State Fair: \$200 Tanana Valley: \$200

Checks were sent on the 4th of September

ASF BOD Meeting Report: Has anyone attended a meeting since the fair?

Jason Ortiz - Discussed 2017 budget, approvals, bathroom expenditures, securing concerts

- ❖ **Appoint Person to attend the ASF BOD meetings**
 - Kylee Clark & Jason Ortiz

Old Business:

- ❖ Website - better utilize SUGGESTIONS
 - New pictures, post minutes, member wanting to join, member needing info.
- ❖ **Read/Review AVA Mission Statement:**
- ❖

Mission Statement

The mission of the Alaska Vendors Association (AVA), as stated in our bylaws, is to improve business conditions and operations for vendors participating in fairs and events in the state of Alaska.

The AVA is committed to accomplishing this mission through:

Monitoring the activities of fairs and events

Communicating information collected to its membership

Encouraging membership in appropriate event organizations

Electing or appointing representatives to fair or event boards

New Business:

- ❖ **Election status of new AVA BOD - years to serve**
 - Aurora - 3 years
- ❖ **Election of new AVA BOD officers - board officer duties.**
 - Larry Imm - Vice President TJ Kelly - President (calls meetings, makes agenda)
 - Pat Perry - Treasurer (Resigned at meeting) JoAnn Markson to take Pat's Place
- ❖ **Pat has a few items written on membership application of AVA member - any from the website.**
 - Pat sent out an email encouraging membership in AVA and ASF.
- ❖ **ASF BOD candidate search - suggestions/steps we should take? Plan of action - must be completed by 12/15/16.**
 - Aurora talk to Kathy about running
 - Pat knows one other person she will talk to (can't recall name)
- ❖ **ASF - recruit membership of AVA to join ASF - must sign up by 12/15/16.**
 - Pat & Joann sent out email encouraging membership to join the ASF

❖ **TVSF - recruit members to their BOD & joining their Association.**

- Voting is March 15th
- Must renew membership January 1st

❖ **Next Liaison Meeting with ASF staff? Items we need addressed.**

- Next Meeting: January
- Items to be addressed:
 - Shower issues
 - Pumping porta potties
 - Food Map (vegan, gluten free, etc.)
 - Fair website (wrong hours)
 - Regroup fair booklet
 - Large tent for covered eating

Member Comments:

Board Comments:

Larry: Merry Christmas

Aurora: Happy to be here

Time and place for next meeting (quarterly):

March 9th, 2016 - Thursday 7:00PM. 3462 Strawberry Road, Anchorage AK 99502