

# Alaska Vendors Association

## Board of Directors Meeting Agenda

September 18<sup>th</sup>, 2008- Paddleboat Café, Gooselake, Anchorage, AK

Time 7:00 P.M.

**Call to Order:** 7:30 pm

-BOD Present: Pat Pollard/Perry, Jerry Holbrook, Jamie Allen, Kylie Clark, Ed Cullinane,

-Welcome New BOD Members: Jerry Holbrook, Jamie Allen, Rose Hendrickson

-Others Present: Kevin Coe, Meghan Clark

### **Election of Officers:**

-By-Law Issue; Number of Directors: Too many directors, Articles of Incorporation state only 7, we have 8. To change articles AVA must hold a special membership meeting and file with the State for the change (\$50).

Rose Hendrickson offers to step down and serve as an alternate, Kylie Clark Motions to make Rose the alternate, Jerry Holbrook seconds the motion. The motion passes, Rose Hendrickson will serve as an alternate until a seat on the AVA BOD becomes vacant.

<u>NAME</u>	<u>TERMS</u>	<u>OFFICE</u>
Jaimie Allen	2008-2011	
Kylie Clark	2008-2009	Vice President
Ed Cullinane	2008-2011	President
Jerry Holbrook	2008-2011	
Mary Littlefair	2007-2009	
Pat Pollard	2006-2009	Treasurer
Zach Smith	2007-2010	
NON BOD		
Rose Hendrickson	2008	Alternate
Kevin Coe		Secretary

**Approval of Minutes:** May 1st, 2008 meeting minutes and June 24<sup>th</sup>, and August 27<sup>th</sup> meeting minutes review.

Jerry Holbrook motions to accept the minutes as written (5/1/08, 6/24/08, 8/27/08), Kylie Clark seconds the motion, the motion passes unanimously and the minutes are accepted as written.

### **Treasurer's Report:** Pat

-Bank account review:

Balance reviewed, adjusted for \$0.68. Income comes mainly from membership renewals, and some from hat, sign, and pin sales. Expenses: Secretary bill, PO box, 4H donations, Organization Memberships (NICA, IAFE, Foraker), website.

-New memberships and renewals:

Down in membership, 61 members last year, 43 this year.

-Changes to bank account – review of approved signers:

Ed Cullinane and Pat Pollard are only approved signers, Kylie Clark and Jamie Allen to be added to the list of approved signers.

-Other Treasury Business:

## **ASF BOD Meeting Report:**

-Any members attend:

-Any Members plan on attending:

## **Grievance Committee Report:**

**-Members of Grievance Committee:** Kylie Clark, TJ Kelly, Cheryl Harkey, Kathy Luchsinger, and Beth Valentine.

-Grievances:

Access Alaska

Tanana Valley State Fair Food booth and item moratorium

Tanana Valley State Fair Carnival Placement

Other Grievance Business

## **Old Business:**

-Foraker Group: Letters, training, etc:

Foraker sending letter and offers for Alaska Club Membership, Health Insurance, Training. Board training to be utilized above all other offers from Foraker.

Training in two basic methods a) the entire AVA BOD attends a strategic planning session with Foraker (\$400), personalized to the organization.

b) AVA board members can attend training seminars at Foraker office in Mountain View, 3 upcoming in October:

1) October 7<sup>th</sup>, 11am-1pm, Board Development (\$25 per person)

2) October 16<sup>th</sup>, 3pm-5pm, Marketing and Communication (\$25 per person)

3) October 21<sup>st</sup>, 1pm-5pm, Advocacy

Foraker also offers one free session to new members explaining how to utilize Foraker. Kylie Clark to make initial appointment with Foraker, Ed Cullinane and Kevin Coe to try and attend.

Other benefits of being in Foraker: Foraker can keep our organization from “re-inventing the wheel” as a non-profit. Foraker is state wide and members can utilize training in different locations across the state.

Pat Pollard motions to have AVA reimburse fee for any AVA director that attends any Foraker Session, Kylie Clark seconds the motion, the motion passes and any AVA director attending a Foraker session is to be reimbursed for the fee.

-AVA membership cards printed and to be given to members:

-Website: New postings and changes needed.

-Other:

## **New Business:**

-NICA membership

-IAFE: Annual meeting

-AVA paraphernalia: Who has everything?

-Other

## **Member Comments, Issues, & Concerns:**

**Director Comments:**

**Set Time and Place for next meeting:**

**Motion to close:**